

Emerging Proficient



Commercial Driver Program

# Trip Planning

Advanced Competencies Curriculum

# EPCD Collaboration of Construction Businesses

Thanks to the advisory committee for your review and approval and to Fortified Development for the development of this curriculum.

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# Let's Get Started



# Overview

Planning your trip will allow you to create the most effective, efficient, safe, and legal route between two destinations.

An efficient plan can mean a savings of time and money for you and your employer. It can also result in a safer trip—eliminating possible surprises on the road—such as road construction, roads that are too small for your vehicle, and even bridges or overpasses that don't have enough clearance, just to name a few. By planning ahead, you can focus your efforts on driving, and not be distracted on where you need to go.

# What Will Be Covered

The five basic steps of trip planning include:

- Have all paperwork, hours of service, permits, licenses, and other documentation organized and readily available.
  - Map out the best route using a variety of sources.
  - Plan the timing of your trip.
  - Estimate fuel requirements and make sure you either have enough fuel to complete the load, or plan when and where you will re-fuel your vehicle.
  - Prepare and plan ahead for any extra trip expenses.
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- **Training Hour(s): Classroom 2 hrs. /4 hrs. OJL**

Have All Paperwork

# Required Paperwork

- Valid Commercial Driver License (CDL)
- Current DOT medical card
- Title and registration
- Motor carrier authority
- Proof of insurance
- Daily tickets
- Safety certificates
- Manifest documents
- Lease agreement
- Waste hauling permits
- 2290 Heavy weight schedule
- Hazmat Paperwork (if applicable)

# Map Out the Best Route



# Learning Your Route is Key

- Familiarize yourself with local ordinances
- Drive your route in the early morning, mid-day, and early evening
- Take note of fueling stations
- Take note of weight limits and low bridges
- Map out a minimum of 2 routes
- Understand the job site



# Plan Routes with the Following in Mind

- Weight, height, width, and length restrictions
- Low clearances or bridges
- Hazmat cargo
- Road types like paid toll roads and highways
- Tunnels
- Road construction
- Traffic

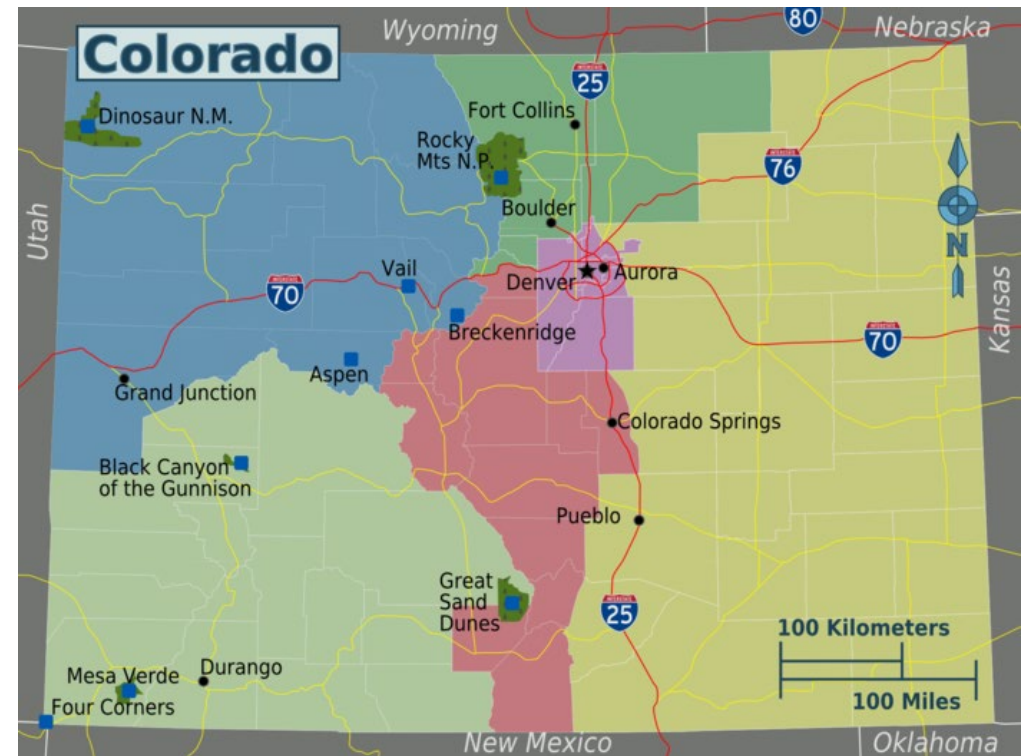
# Checklist for Planning

- Estimate fuel usage
  - Know your miles per gallon
- Know where essential service stations are located
  - Repair shops
  - Tire shops
- Estimate time
- Plan your meals
- Know how to locate your coordinates



# Tools to Help Map Your Route

- Cell Phone – ensure you have good reception
- Truck routing software
- Map book
- Ask other drivers to assist



# Remote Job Site

If you know you are hauling to or from a remote job site:

- o Ensure you have enough food
- o Make sure your CB radio is on and working

Let's hit the road!